

DATA PRIVACY POLICY

We take the protection of your personal data very seriously and strive to make the use of our services secure. We are also committed to observing all laws related to the protection of personal data. This Privacy Policy describes which of your data we collect and use, the purposes for which we do this, and how we protect your data.

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1. Area of Applicability

This Policy applies to your operation as Lyconet Marketer and to the website <http://www.lyconet.com>. Please note that this refers to other websites, including those of other countries, for which different data protection rules may apply.

As we continue to develop our websites to improve our services, we may need to amend and revise this Privacy Policy. Should this be the case, we will inform you in advance and ask for your separate approval.

2. Which Data is recorded

Personal data about you that we process includes any information about material or personal circumstances that we obtain from you in the course of your operation as a Lyconet Marketer, and that can be attributed to you directly or indirectly (e.g. via your membership number). This includes your membership ID, your full name, title, gender, date of birth, postal address, address coordinates (longitude and latitude), telephone number(s), fax number, email address, bank details and, in the course of any myWorld membership, data produced about your buying habits (date of purchase, place of purchase, time of purchase, amount of purchase, currency, shopping cart, sector, type of purchase – online/offline, from SME, from Key Account, with voucher, with myWorld card). If you have given us this information, we will process the number and type of ID document presented, full name on the ID document, your nationality, place of birth, if available your personal number, your height, date of issue and expiry as well as the issuing authority of the ID, signature on the ID, the machine-readable zone, ID photo, selfie and liveness of the selfie. In addition, we process your t-shirt size and food preferences if you have provided this information as part of an event participation,

3. Cookies and Web Tracking

Our websites use so-called cookies, which are small text files that are stored on your computer and can be accessed there again. Cookies enable you to register for our services and help us to personalise the website for you.

You can also use part of our website without needing to register or log in. Even if you don't log in to the website, we will still record certain information automatically so that we can collate statistical data on how our website is used and how efficient it is, in a bid to adjust it to our users' needs. We will therefore collect and process information on your IP address, the time and length of your visit, the number of visits you make, which forms you use, your search settings, your display settings and your Favourites settings on our website. Different cookies are stored for different lengths of time. The majority of the cookies we use are automatically deleted when you leave our website (the so-called "session-cookies"). We log every access to our website and every download of files from the website. The cookies on our websites are used exclusively for information purposes and are processed by myWorld 360 AG (Grazbachgasse 87-93, 8010 Graz, Austria) on behalf of Lyconet Global AG, Tödistrasse 48, 8002 Zurich, Switzerland, for the purpose of analysing the data collected.

We use JavaScript to track your user behaviour on our website to be able to tailor our web services to the needs of our users. We determine your browser type, location, time and duration of your use, URL and page name, as well as the referring website. You can refuse the collection of this data by deactivating JavaScript directly from your web browser.

We also use the following tools:

Google Analytics

This is a web analytics tool from Google Inc., 1600 Amphitheater Parkway Mountain View, CA 94043 USA, herein after referred to as "Google", to log your online activity on our website, to find out how many users visit us online, what page content they view and how often. This process is anonymous. Google Analytics' cookies – including the Google Analytics Tool "Anonymous IP Address" and usage data – are typically sent to a Google server in the United States and stored there. For further information, please refer to <https://support.google.com/analytics/answer/6004245?hl=de>. To stop your data from being logged, please visit Google Analytics at <https://tools.google.com/dlpage/gaoptout?hl=de>.

Matomo Analytics Platform

We record your online activities on our site and determine how many users visit us on the Internet and which content of our site is viewed and how often. The evaluation is anonymous. The cookies are stored on your computer. For more information, please visit [Privacy Policy - Analytics Platform - Matomo](#).

Google AdWords

This is used to record website visits for advertising purposes (re-marketing) on Google and in the Display Network. When you visit the site, your browser saves cookies which make it possible to recognise you as a visitor when you visit other websites belonging to Google's advertising network.

On these pages, visitors can then be presented with advertisements referring to the content they have previously viewed on other websites using Google's re-marketing feature. You can reject Google AdWords' tracking at <http://www.google.com/settings/ads>.

Conversion Tracking by Google AdWords

This is how we create conversion statistics that measure the effectiveness of our online advertising campaigns. The conversion tracking cookie is set when a user clicks on an ad served by Google. According to Google's privacy policy, no personally identifiable information is processed. If you do not want to be tracked, you can disable the Google Conversion tracking cookie through your Internet browser's internet settings.

Salesforce Marketing Cloud

This is how we record your behaviour on our website in order to optimise our offer. This way, we find out how many users visit us online, what page content they view and how often. This analysis is anonymous and is used in automatic processes to improve our offers using predictive intelligence. The behaviour of registered members on our websites is recorded to improve the user experience and identify relevant content. Salesforce's Cookies are typically sent to a Salesforce server in the USA and stored there.

Microsoft Application Insights

Application Insights is a service from Microsoft that enables us to monitor and improve the performance and usability of the Website. The service stores and analyzes anonymized telemetry data (Number of pageviews, page load times, exceptions encountered and tracing of AJAX dependencies). The cookies (-ai_user, ai_session) are usually transmitted to a Microsoft server in the USA and stored there.

Hotjar

We collect non-personal information, including standard internet log information and details of your behavioural patterns when you visit our website. This is done to enable us to provide you with a better user experience, to identify preferences, to diagnose technical problems, to analyse trends and to improve our website.

The following information may be collected related to your device and browser: device's IP address (captured and stored in an anonymized form), device screen resolution, device type (unique device identifiers), operating system, and browser type, geographic location (country only), preferred language used to display our website. The following information is collected related to your user interaction: mouse events (movements, location and clicks), keypresses.

For a sampling of visitors, Hotjar also records information which is collected from our website: referring URL and domain, pages visited, geographic location (country only), preferred language used to display our website, date and time when the website pages were accessed.

You may opt-out from having Hotjar collect your information when visiting our website at any time by visiting the [Opt-out](https://www.hotjar.com/opt-out) page <https://www.hotjar.com/opt-out> and clicking 'Disable Hotjar'.

Yandex Metrica

This is a web analytics tool from YANDEX LLC, with a registered office located at 16 Lva Tolstogo St., Moscow 119021, Russia, and its affiliate, Yandex Oy, with a registered office at Moreenikatu 6, 04600 Mantsala, Finland. We use this tool to log your online activity on our website, to find out how many users visit us and to record the number of times they access each page. This process is anonymous. The cookies are stored on your computer. For more information, please visit https://yandex.com/legal/metrica_agreement/

Functional Cookies

Due to the dynamic structure of our website, additional cookies only for short-term use may be used, particularly for temporary promotions. These cookies are not personalised, but are exclusively functional in nature. To offer you full transparency, we use an external provider who regularly checks our websites and the respective active list can be pulled up [here](#).

Please note that most internet browsers are set to accept cookies by default. You can change the settings in your browser so that all or certain cookies are rejected or so that you are asked if you would like to accept new cookies. You will find instructions on how to do this under the "Help" function in the menu bar on most browsers. These instructions will normally tell you how to delete existing cookies as well.

Please note that you may not be able to use all the features on our websites if you do not accept any cookies or not all cookies

By using our website, you agree that the above cookies and tools may be used.

4. Conversion Measurement with the Facebook Pixel

We use the "Facebook-Pixel" by Facebook Inc., 1601 S. California Ave, Palo Alto, CA 94304, USA ("Facebook") within our website with your consent. This is a cookie, a small text file that is stored on your computer and can be retrieved there. It can be used to track users' actions after they have viewed or clicked on a Facebook ad. This enables us to track the effectiveness of Facebook advertising for statistical and market research purposes. The data collected in this way is anonymous for us, so it does not allow us to conclude the identity of users. However, the Facebook data is stored and processed so that a connection to the respective user profile can be made, and Facebook can use the data for its own advertising purposes, according to the Facebook Data Usage Guideline (<https://www.facebook.com/about/privacy/>). You can enable Facebook and its partners to place advertising on and outside of Facebook. A cookie for these purposes can also be stored on your computer. By using the website, you agree to the use of the visitor action pixel.

5. Sharing

Integrated on the website are share buttons of the social networks **Twitter Inc.**, 795 Folsom St., Suite 600, San Francisco, CA 94107, USA, **XING**, which is operated by XING AG, Dammtorstraße 30, 20354 Hamburg, Germany, **LinkedIn** Corporation, 2029 Stierlin Court, Mountain View, CA 94043, USA and **Facebook**, 1601 South California Avenue, Palo Alto, CA 94304, United States. There is also an integrated share button for e-mails. These share buttons can be recognised by their logos.

All share buttons are set up in compliance with data protection. A direct connection is only established between your browser and the server of the operator of the respective social network once you click on the website's respective share button (and only then). According to the operators of the social networks mentioned, no personal data is collected from the social networks unless you click on the respective share button. This data, including

the IP address, is only collected and processed for logged-in members. If you do not wish to have a record of your visit to our website allocated to your social network account, please log out of the user account of the respective social network.

At this point, we would point out that, as a provider of the website, we have no knowledge of the content of the transmitted data or how the social networks use it. For more information on data use by social networks, see the respective social network's privacy policy.

6. Use of data

We use your personal data only in compliance with legal requirements. We collect and process the personal data that you provide to us during your registration as a Lyconet Marketer, as well as in the course of your activity in connection with the Marketing Agency, is recorded and processed exclusively within the framework of our contractual obligations to you, and moreover only in cases in which you specifically give us your consent thereto.

For example, we use your data to communicate with you, in order to verify your identity, and to enable us to provide you with your personal login area on the Lyconet website, so that we can handle your enquiries and orders and provide you with our services. Furthermore, we use your data to determine the benefits due to you as a result of your activity in connection with the Marketing Agency and allocate them to you.

If you have given us your separate consent, we will also use your data to inform you, for example, of offers and promotions from our partner companies.

7. Data security and and transferring data

In order to protect your data, we use, among other things, encryption for data transmission (SSL encryption), firewalls, hacker defence programmes and other state-of-the-art security devices. When communicating via e-mail, the security of the data can only be guaranteed by us according to the latest state-of-the-art technology.

Your personal data will generally be used by Lyconet Global AG as the Lyconet Marketer's contractual partner, which also serves as the service provider for myWorld 360 AG, (Grazbachgasse 87-93, 8010 Graz, Austria). Your personal data can, however, be forwarded/transferred to certain [service providers](#), as well as within the [Lyconess Group](#), the [Lyconet Group](#) and the [myWorld Group](#) as listed below:

To carry out our services, communicate with members and manage our online presence we use certain service providers. We assure you that we carefully select these service providers to ensure legal and secure data processing. In addition, we have obliged the service providers to use your personal data only according to our specific instructions and according to the Data Protection in accordance with the relevant laws of the United Arab Emirates. Further use of the data by these service providers is prohibited.

For purchases made on the website, the following data may be passed on to the payment service provider named in the respective payment process using the 3D Secure v2 process as part of fraud prevention when a selected payment method is processed by an external payment service provider: First name and last name, birthday, gender, last date on which changes were made to the member ID (limited to billing and delivery address changes), changes to account data or user data, registration date, whether a password for the member ID exists and when the password was last changed, data on purchasing activity on our website (number of payment attempts in the last 24 hours, number of payment attempts in the last year, number of purchases in the last 6 months), company data (company wording and tax identification number), contact data (email address, cell phone number, telephone number).

In order to carry out a know-your-customer (KYC) process, which is necessary in some cases, we use the Klippa App B.V., Lübeckweg 2, 9723 HE Groningen, Netherlands, as a service provider. These are OCR services (optical character recognition) for analyzing ID documents. Apart from the scanning process, Klippa does not store any of the transmitted personal data. For more information, see OCR Software - [Automatic Text Recognition for Receipts and Invoices \(klippa.com\)](#).

In addition, we will transfer your personal data within the Lyconet Group, insofar as this is necessary to you for the purpose of electronic processing and administration, or for the provision of a specific service, ensuring the necessary data security measures are taken. The Lyconet Group companies are also obliged by us only to use your personal data for the sole purpose for which it was given, as provided for in the Data Protection in accordance with the relevant laws of the United Arab Emirates. In particular, the affected services are as follows: contact via electronic messages (e.g. e-mail, SMS or push notifications), by fax, by telephone or by letter for information about partner company products and promotions, identification of promotions corresponding to your interests, conducting satisfaction surveys, operating hotlines, and processing transactions. The Lyconet Group operates internationally. Our business activities, management structures and technical infrastructure transcend national borders. We therefore send your personal data abroad as well. Transfer of your personal data to the Member States of the European Economic Area, to Switzerland and to other countries with adequate data protection requires no further consent. If, however, your personal data is transferred to any country other than those mentioned above, we will obtain your separate consent in advance.

We will not pass on your personal data to any persons other than the above-mentioned service providers and Lyconet companies, unless you have given us your consent thereto.

8. Right of withdrawal, information, changing data and contact details

You have the option, at any time to withdraw your consent regarding the future use of your personal data used on this website without stating a reason. By withdrawing your consent, we no longer shall have the right to use your data. If you wish to withdraw your consent, please send a written declaration (by letter or e-mail) to the following address:

Lyconet Global AG
Thurgauerstrasse 132
8152 Glattpark (Opfikon)
Switzerland

E-Mail: international@lyconet.com

Please also use this contact information for any questions regarding the use of your data as well as to update or correct your data.